

NIH "FORMS-G" Grant Application Forms and Instructions
Coming for Due Dates on or after January 25, 2022

Forms G Changes	Additional Notes
All Senior/Key Personnel Required to Have A Commons ID	<ul style="list-style-type: none"> NIH, AHRQ, FDA, and ORD/VA are targeting a requirement that all individuals listed on the R&R Senior/Key Person Profile (Expanded) Form have an eRA Commons username (Commons ID) listed on grant applications. Extension of the existing eRA Commons ID requirement to include all senior/key personnel will facilitate better data collection for individuals contributing to federally funded research as well as assist in disambiguating data on applications and facilitating the identification of conflicts of interest in peer review. https://grants.nih.gov/grants/guide/notice-files/NOT-OD-21-109.html To obtain a Commons account for new MUSC users, please email orosp@musc.edu Reminder: This will apply to subawards as well, and MUSC cannot create Commons accounts for people outside of the MUSC system: https://era.nih.gov/register-accounts/register-in-era-commons.htm
Replacement of "DUNS" with the Unique Entity Identifier "UEI".	<ul style="list-style-type: none"> The form field will now include MUSC's "UEI" NHV3GTWSALA7 which replaces the MUSC DUNS number. Reminder: this also applies to any Subaward Performance Sites, a UEI will be required. For detailed information regarding the Federal-wide Unique Entity Identifier Requirement https://grants.nih.gov/grants/guide/notice-files/NOT-OD-21-170.html
Hyperlink Reminder	<p>Added formatting instructions reiterating that the use of hyperlinks and URLs are not allowed unless specified in the funding opportunity announcement for the following fields:</p> <ul style="list-style-type: none"> Bibliography & References Cited Facilities & Other Resources Equipment Budget Justifications Introduction to Application Specific Aims Progress Report Publication List Letters of Support Consortium Contractual Arrangements Appendix Human Subjects and Clinical Trials Information related attachments
Letters of Support – MTAs	<ul style="list-style-type: none"> Material Transfer Agreements may now be included in this section.
Budget Justification – Quotes	<ul style="list-style-type: none"> If you have a quote(s), you may include it here (information in the quote may be not used to supplement information provided in page-limited sections of the application, such as the Research Strategy).
PHS Human Subjects and Clinical Trials Information, Single IRB Clarification	<p>Removed NIH-specific instructions not applicable at time of submission since the single IRB plan attachment is no longer provided with the application submission.</p>

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	<ul style="list-style-type: none"> For Studies with Legal-, Regulatory-, or Policy-based Claims for Exception as described by the sIRB Policy: As part of the Just-in-Time submission prior to award, indicate that review by an sIRB will not be possible for all or some sites (specify which sites) because local IRB review is required by an existing federal/state/tribal law or policy. Include a specific citation to the relevant law, policy, or regulation. For sites requesting an exception based on compelling justification: Indicate which site(s) is requesting an exception to the use of the sIRB and provide compelling justification based on ethical or human subjects protection issues or other well-justified reasons. NIH will determine whether to grant an exception following an assessment of the need. Note: If you intend to request an exception to the sIRB policy based on compelling justification, do not account for this exception in your proposed budget. The proposed budget must reflect any necessary sIRB costs without an exception (i.e., applicants should not assume that an exception will be granted when considering what sIRB costs to include in the budget).
PHS Human Subjects and Clinical Trials Information, Other Clinical Trial-related Attachments Clarification	Clarified instruction for unique file names for "5.1 Other Clinical Trial-related Attachments": <ul style="list-style-type: none"> Provide additional trial-related information only if your FOA specifically requests it. Include only attachments requested in the FOA, and use requested filenames. If a specific filename is not given in the FOA, use a meaningful filename since it will become a bookmark in the assembled application image. Each attachment included in the application must have a unique filename. Do not use the same file name in multiple study records. If the FOA requires a specific filename, add unique numbers at the end of the filenames for each study record (e.g. study_filename1, study_filename2). File name sizes are limited to 50 characters.
Requirements for Addressing Human Fetal Tissue (HFT) Clarification	<ul style="list-style-type: none"> Notes on public health surveillance activities: Projects involving public health surveillance activities described in 45 CFR 46.102(l)(2) must answer questions in Section 1.a. [If YES to human Subjects question] as if the exclusion does not apply. In rare circumstances, applicants may request NIH approval for use of the exclusion in accordance with Just-in-Time procedures.
Fellowships, Childcare Costs	<p>Added new "Childcare Costs" section:</p> <ul style="list-style-type: none"> Ruth L. Kirschstein National Research Service Award (NRSA) Individual Fellows may receive childcare costs. <p>Content:</p> <ul style="list-style-type: none"> Indicate whether funds are being requested for childcare costs by checking the appropriate box ("None Requested" or "Funds Requested").

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	<ul style="list-style-type: none"> • List, by year, the amount of childcare costs requested. • The NRSA childcare costs apply to full-time NIH-NRSA-supported fellowship positions. Each fellow is eligible to receive \$2,500 per budget period for costs for childcare provided by a licensed childcare provider. Childcare costs are permitted for dependent children living in the eligible fellow's home from birth under the age of 13, or children who are disabled and under age 18. • Childcare costs do not apply to elder or non-child dependent care costs. • For more information: Refer to NOT-OD-21-074 and FAQs about childcare costs • NOTE: NRSA Institutional Research Training Awards also allow childcare costs for Trainees, see NOT-OD-21-177 for more information.
Fellowships & Career Development Awards [Diversity FOAs only]	<p>Clarification to instruction for 12. Description of Candidate's Contribution to "Program Goals" attachment:</p> <ul style="list-style-type: none"> • The letter should avoid revealing sensitive personally identifiable information, such as the candidate's specific racial/ethnic background or type of disability.
Biosketch & Other Support	<ul style="list-style-type: none"> • As announced in March, updated biosketch and other support format pages and instructions are available for use in applications, Just-in-Time (JIT) Reports, and Research Performance Progress Reports (RPPRs). Use of the new format pages is preferred immediately and required for due dates and submissions on or after January 25, 2022 (NOT-OD-21-110). This represents a change from the original May 25, 2021 requirement date for the updated formats and other support signatures. Applicants and recipients can use this time to align their systems and processes with the new formats and instructions. Failure to follow the appropriate formats on or after January 25, 2022 may cause NIH to withdraw applications from or delay consideration of funding. • Applicants and recipients remain responsible for disclosing all research endeavors regardless of the version of the forms used, including: • If asked by NIH staff, supporting documentation, which includes copies of contracts, grants or any other agreement specific to senior/key personnel foreign appointments and/or employment with a foreign institution for all foreign activities and resources that are reported in Other Support. If the contracts, grants or other agreements are not in English, recipients must provide translated copies. • Immediate notification of undisclosed Other Support. When a recipient organization discovers that a PI or other Senior/Key personnel on an active NIH grant failed to disclose Other Support information outside of Just-in-Time or the RPPR, as applicable, the recipient must submit updated Other

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	<p>Support to the Grants Management Specialist named in the Notice of Award as soon as it becomes known.</p> <ul style="list-style-type: none">• Reminder: ORSP prepared guidance to help transition to the NEW Biosketch and Other Support formats.