

## MUSC F&A Sharing Agreement Form

To foster across-college, department and unit collaborations MUSC's Provost Office endorses the equitable sharing of F&A (Facilities and Administrative) costs. Such an approach allows the earned F&A dollars to flow into the college, department or unit where the direct cost dollars are expended versus all of the F&A dollars going only to the home college, department, or unit of the lead Principal Investigator/Project Director.

**F&A sharing at MUSC is voluntary.**

If the investigators choose to set up separate UDAK's for F&A fund sharing, an *MUSC F&A Sharing Agreement Form* should be completed, signed and FORWARDED TO ORSP for proper award set-up and for the F&A distributions to occur. If the investigators choose to transfer F&A funds after the expenditures have been made, the *MUSC F&A Sharing Agreement Form* should be completed, signed and forwarded to the business office of the colleges/units involved.

**INSTRUCTIONS:** Please complete the following for F&A sharing implementation. NOTE: all costs (direct and F&A) must total and tie back to the approved project budget. Annual review of this document is advised and review at any time for cause is permitted. Questions about this form should be directed to your assigned ORSP Grants Administrator.

**Proposal Title and Sponsor** (required): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Distribution Table** (total must equal the anticipated budget total)

Fiscal Unit Number	Direct Costs	F&A Costs	Collaborator Name
<b>TOTALS</b>	\$ -	\$ -	\$ -

\_\_\_\_\_  
Dean Signature                  College                  Date

\_\_\_\_\_  
Dean Signature                  College                  Date

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Dean Signature                  College                  Date

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Dean Signature                  College                  Date